Security Deposit Itemization
(Deductions for Repairs, Cleaning and Unpaid Rent)

Date: _____, 20___

To: _____

From: _____

Property Address: _____

Rental Period: _____

1. Security Deposit Received: $_____

2. Interest on Deposit (if required by lease or law): $_____

3. TOTAL CREDIT (sum of lines 1 and 2): $_____

4. Itemized Repairs and Related Losses:

_____

_____

_____

      Total Repair Cost: $_____

5. Necessary Cleaning:

_____

_____

_____

      Total Cleaning Cost: $_____

6. Defaults in Rent Not Covered by Any Court Judgment (list dates and rates):

_____

_____

_____

      Total Rent Defaults: $_____

7. Amount of Court Judgment for Rent, Costs, Attorney Fees:

$_____

8. Other Deductions (please specify):

_____

_____

_____

$_____

9. Amount Owed (line 3 minus the sum of lines 4, 5, 6, 7 and 8)

___ a. Total Amount Tenant Owes Landlord: $_____

___ b. Total Amount Landlord Owes Tenant: $_____

Comments:

_____

_____

_____

_____